

## Electronic invoicing via email



Dear Sir or Madam,

In order to come up with the omnipresent topic of digitalisation in connection with the protection of our environment, STREICHER Maschinenbau GmbH & Co. KG introduces the electronic processing of invoices. Therefore, we would prefer that you send us your invoices as a PDF document by email. This also has advantages for you as a supplier and service provider: You save printing costs, the way to the post office and postage fees. In addition, the time saved in all instances of invoice processing leads to an earlier receipt of payment on your account.

Please note the following requirements for electronic invoice processing:

With this registration, you undertake to only invoice electronically in PDF format and no longer send invoices in paper form (either only electronic invoices or only paper invoices).

**For registration please download the registration form under the following link, complete it and send it via e-mail back to [kreditorenpflege.finanzbuchhaltung@streicher.de](mailto:kreditorenpflege.finanzbuchhaltung@streicher.de)**

**Registration Form: [200StrMB EI-RegistrationForm en.pdf \(streicher.de\)](#)**

In this email, you indicate the email address(es) from which you will send your invoices to us in the future. This/these email address(es) will be registered. Five working days after sending your registration to the above mentioned email address you can send your electronic invoices by email to the invoice-postbox.

Please note that emails from addresses other than those registered by you or emails that contain more than one PDF document cannot be accepted and processed. **In this case, these emails are considered as not delivered.**

Our email address for invoices in PDF format is:

**[invoice@inbox.streicher-maschinenbau.de](mailto:invoice@inbox.streicher-maschinenbau.de)**

This email inbox is monitored mechanically and is **only** for invoicing. **Emails that contain other documents (e.g. delivery notes, order confirmations, advertising, etc.) can neither be processed nor answered.**

### ■ STREICHER Maschinenbau GmbH & Co. KG

Josef-Wallner-Straße 5  
94469 Deggendorf  
Deutschland  
Tel. +49(0)991 3109-0  
Fax +49(0)991 3109-20  
info@streicher-maschinenbau.de  
www.streicher-maschinenbau.de

Sitz: Deggendorf  
Registergericht:  
Deggendorf, HRA 2506  
USt.-ID-Nr.: DE 274463399  
Persönl. haftende Gesellschafterin:  
STREICHER Maschinenbau  
Geschäftsführungsgesellschaft  
mbH

### ■ STREICHER Maschinenbau Geschäftsführungsgesellschaft mbH

Sitz: Deggendorf  
Registergericht:  
Deggendorf, HRB 3517  
Geschäftsführer:  
Franz Maier

### ■ Bankverbindungen

UniCredit Bank AG Deggendorf  
IBAN: DE72 7412 0071 0002 4867 50  
BIC: HYVEDEMM415

Raiffeisenlandesbank  
Oberösterreich AG  
Zweigndl. Süddeutschland  
IBAN: DE67 7402 0100 0008 3024 57  
BIC: RZOOE77

The email inbox [invoice@inbox.streicher-maschinenbau.de](mailto:invoice@inbox.streicher-maschinenbau.de) only applies to the following invoice recipients:

**- STREICHER Maschinenbau GmbH & Co. KG  
Josef-Wallner-Straße 5, 94469 Deggendorf**

**- STREICHER Maschinenbau GmbH & Co. KG, NL Freiberg  
Schwarze Kiefern 14, 09633 Halsbrücke**

Only **(1) emails** with **one (1) invoice** attached in the form of **one (1) PDF document** can be processed. Any attachments must be part of this one (1) PDF invoice. Since only the attached PDF file will be processed, no billing-relevant information may be contained in the header or in the body of the email.

The PDF invoice must contain all invoice-relevant information required in accordance with Section 14 (4) and Section 14a (5) UStG in a generally readable form.

Please support the efficient processing and timely payment of your invoices by observing the following:

- **If possible list invoice items according to order items**
- **Issue one invoice for each order**
- **Pay attention to clearly readable image resolution and good contrast (black and white preferred, avoid pale text colour and coloured background, etc.)**
- **Use normal fonts (no script fonts, etc.)**

Invoice receipts with attachments that require a paper-based shipping method according to other legal provisions (export certificates, customs documents, disposal certificates, etc.) remain unaffected by these regulations.

If you have any questions, please contact [kreditorenpflege.financebuchhaltung@streicher.de](mailto:kreditorenpflege.financebuchhaltung@streicher.de)

### **You are not able to send us electronic invoices?**

Then we ask you to send your paper invoices only to the following postal address:

**STREICHER Maschinenbau GmbH & Co. KG  
Eingangrechnungen  
Postfach 19 63  
94459 Deggendorf**

This mailbox is only intended for incoming invoices. Please continue to send delivery notes, order confirmations and other written correspondence to your known contact person. The above PO Box applies to all locations of STREICHER Maschinenbau GmbH & Co. KG.

Thanks for your support!